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TOWN OF LUNENBURG BOARD OF ASSESSORS P.O. BOX 135 LUNENBURG, MA. 01462

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LUNENBURG TOWN
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Minutes from the Board of Assessors meeting held: May 1, 2012

The meeting opened at 6:00 pm. Present: Chairman, Chris Comeau, Board Member, Louis Franco, Harald Scheid, Regional Assessor and Louise Paquette, Administrative Assistant. Board Member, Matthew Papini, Sr. not present.

Board reviewed and approved minutes, current expense vouchers, abatements, warrants, commitments, & payroll.

Harald reported that The Lancaster Land Trust, Inc. has submitted documentation (as requested by the Board at the last meeting) supporting that they are in fact have conservation restrictions recorded at the Registry of Deeds for their property at 0 Kaleva Road - Map 49, Parcel 2. The Board reviewed the documentation and voted to approve the abatement application by recognizing that the land is encumbered by a conservation restriction and should be valued at Lunenburg's undevelopable land rate. The value of the land was further discount Chapter 61B - Recreation Land exemption. Louise will send out notifications to the owner.

An abatement application for property located at 134 Leominster/Shirley Rd. - Map 146, Parcel 26 was deemed denied. The application was filed after the statutory deadline of February 1st. Assessors' can take no action with respect to the Fiscal year 2012 valuation.

Louise reminded the Board that the Town Meeting will be held this Saturday, May 5th and the election to be held on May 19th. Harald reported that has been asked to attend tonight's BOS meeting to speak on Article 20. Article reads as follows:

"To see if the Town will vote to accept Chapter 59, Section 5, Clause 54 of the General Laws of Massachusetts establishing a minimum fair cash value of \$2,500.00 for the personal property accounts to be taxed, or pass any vote or votes in relation thereto."

Harald presented an ABC application (Charitable Exemptions) which was on hold for further review & decision. The new application for exemption was received on 3/01/2012 for the property located at 463 West Townsend Road - Map 8 - Parcel 1. Application submitted by Lessee, not owner. The Board reviewed application and voted to deny application due to the fact that the applicant is not the property owner. Harald will prepare the notifications to the applicants to be mailed within the next week.

Louise reported that she has electronically submitted the final FY 2012 Statutory Exemption report to the state. The Board reviewed and signed the "hard" copy and will be filed. Total exemptions reported to the state are \$ 98,325.36 which includes two tax deferrals. Louise stated that the report does not take into account the tax work off program which totaled: \$8,766.00 in exemptions. A copy of the report will be given to the accountant.

Harald gave an update regarding the Personal Property Assessment project. He reported that a data base has been developed by RRG that will facilitate the organization of businesses according to categories which then will create a recording form appropriate to record the inventory for the individual type of business. This will be mailed to each individual business along with the application and Form of List. He presented a Personal Property Contract proposal agreement (one for the Town Manager and one for RRG) with a quote for Personal Property Assessment Services from RRG. The

Board reviewed, voted and signed the (2) documents in agreement of the proposal. Louise will submit documents to the Town Manager for review. Upon approval, the document will need be certified by the Town Accountant.

Board voted to meet on Tuesday, June 5th at 6 pm.

Meeting adjourned at 7:45 pm.

Respectfully Submitted,

Louise Paquette

Administrative Assistant
To the Board of Assessors